

REGISTRATION FORM

THIS REGISTRATION FORM CAN BE PHOTOCOPIED FOR EXTRA INDIVIDUALS

1. Your Personal Details

Title (Mr, Mrs, Ms, Miss etc.)
Forenames in full
Surname/family name
Date of Birth
Nationality
Address
Postcode
Telephone No: (Day):
(Eve):
Mobile No.
Fax No:
E-mail address

2. Professional Background

Which area of expertise do you currently work in?

Please list below all other qualifications including those currently being undertaken.

Please list below all work experience.

3. Employer Details

Is your company/employer sponsoring you for this programme?

YES / NO

If yes, please provide company/employer details.

Contact Name:
Company Name:
Address:
Postcode:
Tel: Fax:
E-mail:

4. Studying Option Details

Please circle below the option which applies to you.

Home Study Programme
Tutorial Classes

5. Fees

CUSTOMER SERVICE BTEC AWARD LEVEL 3	
Home Study Programme	£500.00 + VAT
Tutorial Classes	£900.00 + VAT
Registration Fee (Applicable to all courses & all applicants)	£90.00 + VAT
LAW AND LEGAL WORK BTEC AWARD LEVEL 3	
Home Study	£600.00 + VAT
Tutorial Classes	£1100.00 + VAT
Registration Fee (Applicable to all courses & all applicants)	£90.00 + VAT

6. Funding

Has this course been funded? YES / NO

If yes, please give details of the funding organisation

Organisation Name
Address
Postcode
Telephone No:
Fax No:
E-mail address

7. Special Requirements

Please advise if you have any disabilities or require assistance with learning.

8. Payment Method

Payment for the diploma can be paid by cheque or credit / debit card. Cheques should be made payable to 'The Guild of Letting and Management Ltd', and crossed 'payee only' for the full amount as stated under fees.

Credit Card Payments

For Credit / Debit card payments, complete your card details below.

I authorise you to charge my credit/debit card VISA/ MASTERCARD/SWITCH/DELTA with the amount of £

Card Number
Start Date Issue No.
Expiry date
Security Code
Name on card

Signature: Date:

9. Declaration

I agree to comply with the regulations governing the BTEC qualifications and certify that the information given is correct.

Signature: Date:

Once the Guild of Letting & Management have accepted your registration form and once you have been registered with Edexcel all fees are non-refundable.

It is important that all candidates work within the course deadlines. Failure to do so will incur additional fees.